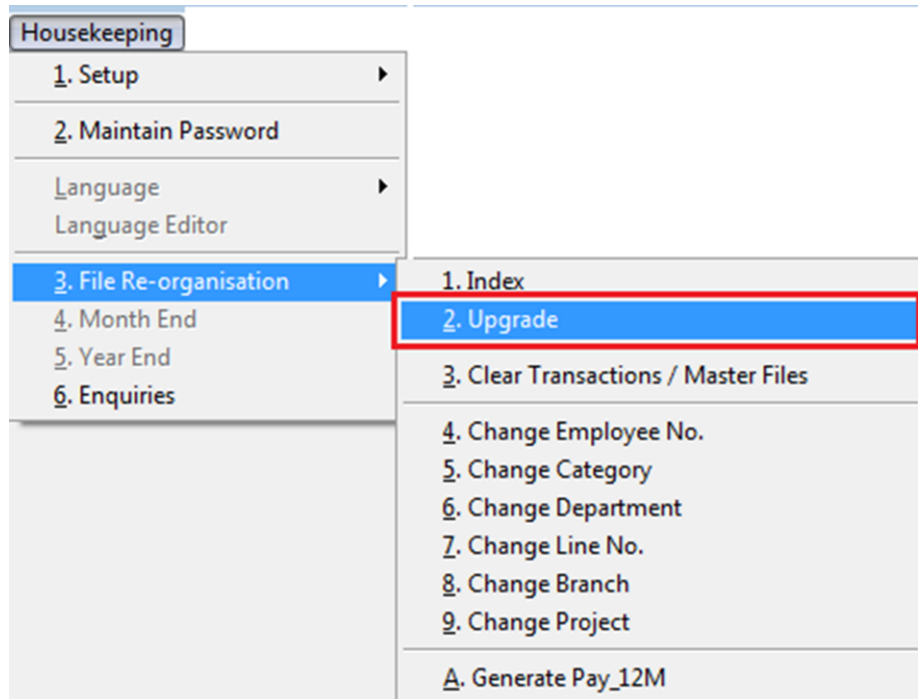# Important

Upgrade data

For existing customers who are upgrading the system to Sage UBS Payroll 2012, you will need to manually upgrade the data file via **Housekeeping** > **File Re-organisation** > **Upgrade.**

Release notes for Sage UBS Payroll 2012, build 9.6
September 2011

This release notes covers the system requirements, what's new, issues that were fixed and known issues for Sage UBS software.

Content

1. System requirements
2. What is new
3. Issues that were fixed
4. Known issues

System requirements

Sage UBS software recommended system requirements:-

a) **Single user**
   - Intel Pentium IV 1GHz processor or equivalent
   - 1 GB of RAM or higher for Windows XP Service Pack2; 2 GB of RAM or higher for Windows Vista
   - 800 MB available disk space (100 MB for installation, 200 MB for each data folder, 500 MB for .Net Framework)
   - Super VGA (1024 x 768) or higher-resolution video adapter and monitor
   - Windows XP Professional with Service Pack 2, Windows Vista
   - Network card running on TCP/IP protocol (required for RSS feature only)
   - CD-ROM drive (For installation only)
   - Windows compatible printer
   - Microsoft Excel and Word 2000 or higher
   - Microsoft .Net Framework 2

b) **Multi user (Server)**
   - Intel Pentium IV 1.5 GHz processor or equivalent
   - 1 GB of RAM or higher for Windows XP Service Pack2; 2 GB of RAM or higher for Windows Vista
   - 800 MB available disk space (100 MB for installation, 200 MB for each data folder, 500 MB for .Net Framework)
   - Super VGA (1024 x 768) or higher-resolution video adapter and monitor
   - Windows Server 2003 and above, Windows XP Professional with Service Pack 2, Windows Vista
   - Network card (running on TCP/IP protocol)
   - CD-ROM drive (For installation only)
   - Windows compatible printer
   - Microsoft Excel and Word 2000 or higher
   - Microsoft .Net Framework 2

c) **Multi user (Client)**
   - Intel Pentium IV 1GHz processor or equivalent
   - 512 MB of RAM or higher for Windows XP Service Pack2; 1 GB of RAM or higher for Windows Vista
   - 600 MB available disk space (100 MB for installation, 500 MB for .Net Framework)

- Super VGA (1024 x 768) or higher-resolution video adapter and monitor
- Windows XP Professional with Service Pack 2, Windows Vista
- Network card (running on TCP/IP protocol)
- CD-ROM drive (For installation only)
- Windows compatible printer
- Microsoft Excel and Word 2000 or higher
- Microsoft .Net Framework 2

Note:
*Windows 2000 Pro, Windows 2000 Server below and Windows 98 are **not** supported.*

What's new

Sage UBS Mobile License

Sage UBS mobile license provides convenience for those users on the move. This feature allows user to continue working with the system when he/she is out of the office.

With Sage UBS mobile license, user can check out 1 user license from the host PC each time, save the mobile license file in any storage device, and then activate the mobile license at any client PC to resume work on the system.

The mobile license can be set to a maximum of 14 days usage during the check out process.

ECE Control Board

With the ECE Control Board, you can now track:

1. Your license information such as SNO etc.
2. Your Sage Cover information such as Sage Cover expiry date etc.
3. Your company information.

You may also access to Sage portal from here for:

1. Knowledge base
2. eNewsletter
3. Quick Start Guide

AmBank APS Format

The following APS format is now available in Sage UBS Payroll :

1. Salary – APS No. 37
2. EPF – APS No. 67
3. SOCSO – APS No. 69
4. LHDN – APS No. 78

Correspondence

User is now able to generate various types of correspondences to Word document. The correspondence available in Sage UBS Payroll and Sage UBS HRMS :

1. Fix Term Contract
2. Confirmation
3. Extend probation
4. Acceptance of resignation during probation
5. Termination during probation
6. Transfer with salary adjustment (new appointment)
7. Transfer without salary adjustment
8. Promotion
9. Period of maternity
10. Salary increment
11. Notification of retirement
12. Acceptance of resignation
13. Show cause letter for absence
14. Advice letter for lateness
15. Show cause letter for lateness
16. Show cause letter for leaving early from work
17. Termination letter for leaving early from work

New User Interface and Quick Access Process Flow

Sage UBS HRMS has been enhanced to adopt the same User Interface as in Sage UBS Payroll to ensure standardization among all Sage UBS products. A set of quick access task flows will be displayed on the newly introduced dashboard. User can choose to execute a task by clicking on the process flow button to directly access the entry screen.

This quick access will help to speed up entry by eliminating the tedious tasks of having to go few levels to call up the entry screen itself

Issues that were fixed

a) Sage UBS Payroll

Case ID	Brief Description
103-40761	Outdated format - CIMB bank for salary - APS No.6
103-39713	Outdated format - PBB Bank for Salary (ECP) - APS No.44
-	Outdated format - MBB Net 6.4 for SOCSO - APS No. 71, Tax - APS No. 77
-	Outdated format - HSBC Bank for Salary (iFiles)- APS No.48
-	Official petrol exceed capping amount is shown at EA form row 3
-	CP22, CP22A - Malay version – "Single" and "Married" is shown
-	12 Months Yearly Report – incorrect total deduction amount
-	Error message shown when perform Payroll Assignment
-	12 Months Taxable Pay – Incorrect alignment in full A4 screen
-	Government > Income Tax Reports – [Note] section - incorrect report title "List Relieved Tax"
-	TP1 report – report layout not matched with report layout published by LHDN
-	TP2 report – report layout not matched with report layout published by LHDN
-	Error message shown when preview EA form in new pc
-	EA form reporting issue – incorrect amount calculated
-	Overtime pay not taken into SOCSO
-	When create a new company, the default year is set to 2009 not 2011

b) Sage HRMS

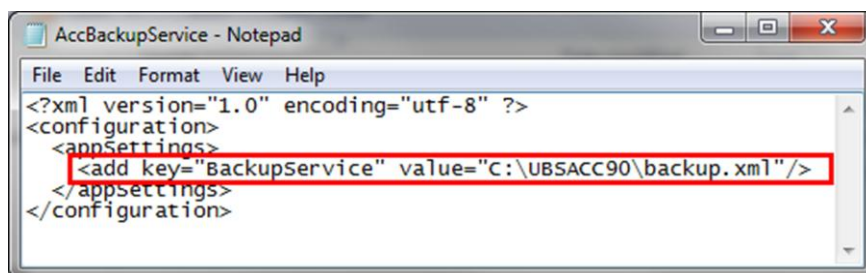| Case ID	Brief Description
178-38864	Error message shown when export Tax Relief
96-35218	Error message shown when run index all files
-	Error message shown when run Import & Export to UBS Payroll System

Known Issues

a) Schedule backup

If you installed Sage UBS Payroll 2012 in other drive or folder (not the default folder C:\UBSPAY90), you will need to manually update the location of the backup.xml in the following files.

32 bit OS - C:\Program Files\Common Files\Sage Software\BackupService\DataFiles
64 bit OS - C:\Program Files (x86)\Common Files\Sage Software\BackupService\DataFiles

- AccBackupService
- BilBackupService
- PayBackupService

*** END ***